

**DISTRICT PROJECT OFFICE,
SARVA SHIKSHA ABHIYAN, BARGARH**

TENDER FOR PRINTING & SUPPLY OF QUESTION PAPER-CUM-BLANK ANSWER SHEETS, QUALITY MONITORING FORMATS, LEARNING GAP FORMAT, SCHOOL GRADATION FORMAT AND PROGRESS CARDS FOR THE ASSESSMENT EXERCISE - 2012 FOR ELEMENTARY SCHOOLS FROM CLASS-I TO CLASS-VIII OF GOVT/GOVT AIDED PRIMARY/ UPPER PRIMARY SCHOOLS, NCLP SCHOOLS, WELFARE SCHOOLS AND HIGH SCHOOLS HAVING CLASSES UP TO VIII AND AIDED SCHOOLS OF BARGARH DISTRICT

DETAIL INFORMATION, TERMS & CONDITIONS

1.ELIGIBILITY TO APPLY:

Registered experienced offset printers having valid PAN, TIN, VAT Clearance Certificate in Form-612 for printing and supply of Question Papers-cum-Answer Sheets. Intending bidders have to quote their offers in enclosed prescribed formats.

2.QUANTITY:

In bulk 40,00,000 (approx) sheets for Question-cum-Answer Sheets/ Achievement/Monitoring Formats

In bulk 1,90,000 (appx) sheets Progress Cards.

The quantity required may increase or decrease.

3.SIZE & SPECIFICATION:

Quality of Question Paper/Monitoring Format: **60 GSM (good quality Cream Wove paper)**

Size of Question Papers/ Achievement Formats: **Demi ¼ th.**

Specimen of Question (Oriya and Hindi) may be inspected during office hours.

Quality of Progress Card: **140 GSM** good quality colour paper.

Size of Progress Card : **Demi ¼ th.**

4.PLACE OF DELIVERY:

The delivery is to be made at 12 nos. of Block Resource Centers (BRC building)of the district.

(Distance in km to different BRCs from District Headquarters:-
Ambabhona-45km, Attabira-20km, Bargarh-2km, Bheden-25 km, Bhatli-20 km, Barpali-20km, Bijepur-25km, Gaisilet-80km, Jharbandh-130 km, Paikmal-110 km, Padampur-80km and Sohela-25km)

5.PACKAGING:

Question-cum-Answer sheets shall be packaged separately by extra cover paper subject-wise, class-wise and also school-wise indicating name

of schools, codes, clusters and subjects / classes and number of questions packaged. Then the packets shall be sorted cluster-wise and packaged in gunny-bags and delivered at block points. The Progress Cards shall be packaged in 100 sheets each bundle and sorted block-wise. The subject-wise, class-wise, school-wise, cluster-wise and block-wise indent will be provided at the time of issue of supply order.

6. VALIDITY OF BID:

Bid shall remain valid for a minimum period not less than three months after the deadline set for submission of bid.

7. PRICE

(i) **Printing of Question-cum-Answer Sheets** -The rates quoted should be inclusive of cost of papers meant for printing, printing costs, stitching, folding and packaging charges, all incidental charges and all taxes but excluding transportation costs to the delivery places. **(Rates per thousand sheets to be quoted separately for both side printing as well as single-side printing).**

Total transportation costs to the delivery places should be shown separately which may be negotiated as per prevailing local rate.

(ii) **Printing of Progress Cards** -The rates quoted should be **inclusive of all charges, taxes and transportation cost to the delivery places.** (Rate per thousand sheets to be quoted for both side printing and single side printing separately).

Rates will be quoted clearly and definitely in words and figures.

(iii) The rate quoted should be free from any correction and errors. In case there is any difference between rates in figure and words, the lower quoted rate shall be taken into consideration.

(iv) The rate quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

8. EMD and Processing Costs:- Bid must be accompanied with a **Total Rs.15500/-** {i.e. EMD Rs.15,000/- (refundable) and **Processing Costs of Rs.500/-** (non-refundable)} (Rupees fifteen thousand five hundred) only in shape of DD/Bankers Cheque payable at SBI Bargarh on or after the date of publication in favour of District Project Coordinator, SSA, Bargarh will be accepted. EMD to be forfeited in case of withdrawal of tender application /expression of inability to supply. Besides, EMD of unsuccessful bidders will be refunded after finalization of the tender.

9. No preference will be given to any bidder or class of bidders either for the EMD/security deposit or for other terms and conditions. This will apply to PSUs, Co-Operative Societies and such other categories in the state who will be treated in the same footing as other bidders.

10. VALID PAN, TIN, VAT AND CLEARANCE CERTIFICATES:

Bid must be accompanied with xerox copies of valid VAT clearance certificate in Form-612 and allotted number copies of PAN and

TIN. The same may be verified with the original at the time of opening of tender/as and when required. Therefore the bidders are requested to come with the original documents.

11.Samples:

Paper sample duly signed and stamped must be attached with the tender application. (Should be marked with brand name and rate per thousand for single/both side printing)

12. Award of Contract:

a. The purchaser shall award the contract to the bidder whose bid has been determined.

(i) To be substantially responsive to the tender document.

(ii) To offer the lowest evaluated cost. In deciding the quality of samples, the decision of the District Purchase Committee will be final and no complaints whatsoever in this count will be entertained.

b. The successful bidder is to execute an agreement in a non-judicial stamp paper.

c. The bidders are required to submit 13 nos. same papers which will be approved by the District Purchase Committee at the time of execution of agreement.

13.PERFORMANCE SECURITY.

Total performance security is Rs.50,000/-.The EMD Rs.15,000/- of successful bidder will be converted as part of Performance Security and balance of Rs.35,000/- (Rupees thirty five thousand)only (Rs.50,000-Rs.15,000) is required to be deposited at the time of execution of agreement for a period of **45 days** (from the date of supply) or as decided by the Purchase Committee; failing which the EMD amount will be forfeited. The performance security is Rs.10000/- only if the bidder will be selected only for Progress Cards .All other terms & conditions are same.

14.DELIVERY PERIOD AND LIQUIDITY DAMAGE.

The selected bidder will deliver the printed materials within **15 days** on execution of agreement at Block Resource Centers (BRC Building) of the District, failing which @Rs.3000/- for each delay days will be levied from 1st to 3rd delay days. Thereafter the EMD & performance security both will be forfeited and also the party will be subject to legal proceeding since the materials are related to Assessment Exercise-2012, which is a time bound programme.

15.SECRECY:

Utmost secrecy and confidentiality must be maintained failing, which the entire amount (EMD, performance and Contract cost) will be forfeited.

16.INSPECTION: The purchaser or his authorized representative may inspect the said printing works before despatch and the supplier shall afford all facilities for such inspection.

17.The supplier should supply the printed question papers/ Quality Monitoring Formats and Progress Cards as per **selected** paper qualities and size. No deviation shall be entertained.

If any deviation is found, then the supply order will be cancelled, EMD & performance security both will be forfeited and also the supplied printed materials will be refunded to the supplier at his own cost.

18. PAYMENT:

(i) **The Payment shall be made on the basis of receipt of testing report from TBPM, BBSR on quality of the paper used or as decided by OPEPA(Orissa Primary Education Programme Authority)/District Purchase Committee.**

(ii) On receipt of materials in good conditions at delivery point subject to fulfilling the terms and conditions.

(iii) On receipt of 1st chalan from supplier duly countersigned by BRCC and 2nd chalan from BRCC.

19.Conditional/incomplete bids are liable to rejection.

20.The tender paper received without fulfilling the terms and conditions are liable to rejections.

21. The last date/time for submission of sealed tender papers/bids to District Project Office, SSA,Bargarh(**By hand/ Registered Speed Post only**)is dated **08.02.2012** at **2.00 PM**. The sealed tenders will be opened on the same date at **3.00 PM**. in the office chamber of DPC, SSA, Bargarh in presence of the bidders or their authorized representatives. **No postal delay will be entertained.**

22. The envelope containing the tender papers should be duly marked "**Tender for printing & supply of Question-cum Answer Sheets/ Progress Report Card for Assessment Exercise-2012**".

23. The Chairman, SSA-cum-Collector, Bargarh reserves the right to accept or reject any or part of the bid and to cancel the bidding process at any time without assigning any reason thereof and no intimation will be made to the bidder in the matter.

**District Project Coordinator,
SSA, Bargarh**

PROFORMA FOR TENDER
FOR PRINTING AND SUPPLY OF QUESTION PAPERS CUM BLANK ANSWER SHEETS/QUALITY
MONITORING FORMAT

1) Name of the Firm/Proprietor: _____

2) Detail address: _____

3) Telephone and Mobile No: _____

4) Whether offset printer is available or not: _____

5) PAN No: _____
 (Self attested photocopy be enclosed)

6) TIN No: _____
 (Self attested photocopy be enclosed)

7) VAT Clearance Certificate in form No.-612: _____
 (Self attested photocopy be enclosed)

8) DD No./ Date/ Amount/Drawee Bank: _____

SL NO	DESCRIPTION OF PRINTING (SINGLE SIDE OR BOTH SIDE)	SIZE OF 60 GSM PAPER	BRAND OF 60 GSM CREAM WOVE PRINTING PAPER	RATE PER 1000 NOS SHEETS IN WORDS AND IN FIGURE (INCLUSIVE OF ALL CHARGES, TAXES BUT EXCLUDING TRANSPORTATION COST)

Extra:-

1) Total Transportation Cost - Rs. _____ (Rupees _____) Only

a) Certify that the documents and informations furnished above are correct and no part of it is false or fabricated.

b) We agree to supply the above printing materials in accordance with the technical specification and as per the terms and conditions specified.

Dt. _____

Signature of the
owner/proprietor of the firm

**PROFORMA FOR TENDER
FOR PRINTING AND SUPPLY OF PROGRESS REPORT CARD**

1) Name of the Firm/Proprietor: _____

2) Detail address: _____

3) Telephone and Mobile No: _____

4) Whether offset printer is available or not: _____

5) PAN No: _____

(Self attested photocopy be enclosed)

6) TIN No: _____

(Self attested photocopy be enclosed)

7) VAT Clearance Certificate in form No.-612: _____

(Self attested photocopy be enclosed)

8) DD No./ Date/ Amount/Drawee Bank: _____

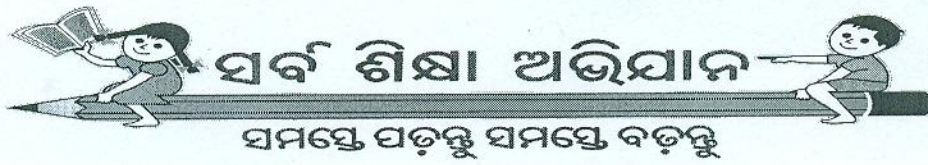
SL NO	DESCRIPTION OF PRINTING (SINGLE SIDE OR BOTH SIDE)	SIZE OF 140 GSM PAPER	BRAND OF 140 GSM GOOD QUALITY PRINTING COLOUR PAPER	RATE PER 1000 NOS SHEETS IN WORDS AND IN FIGURE (INCLUSIVE ALL CHARGES, TAXES AND TRANSPORTATION COST)

a) Certify that the documents and informations furnished above are correct and no part of it is false or fabricated.

b) We agree to supply the above printing materials in accordance with the technical specification and as per the terms and conditions specified.

Dt. _____

Signature of the
owner/proprietor of the firm



**DISTRICT PROJECT OFFICE,
SARVA SHIKSHA ABHIYAN, BARGARH**

**SHORT TENDER CALL NOTICE NO. 271 / DT.27.01.12
FOR PRINTING OF QUESTION-CUM-BLANK ANSWER SHEETS**

Sealed tender in prescribed format are invited from reputed, credible, experienced, registered offset printers having valid PAN, TIN and VAT clearance certificate in form-612 for printing & supply of Question Papers-Cum-Answer Sheets, Quality Monitoring Formats and Progress Card for the ensuing Assessment Exercise-2012 from Class -I to Class -VIII of Govt. and Govt. Aided Schools of Bargarh District. The tentative number of required sheets for printing of Questions (both oral and written), QMT/Gradation Format will be 40,00,000 sheets (approx) and Progress card will be 1,90,000 sheets(approx), subject to variation as per actual requirements. For terms & conditions, application formats and specification of Question-cum-Answer Sheets the bidder may refer to the web site www.bargarh.nic.in and www.opepa.in or the same may be collected from DPO,SSA,Bargarh. Last date and time for submission of sealed tender/quotation to District Project Office,SSA,Bargah is dated 08.02.2012 at 2.00 P.M.(By hand/Speed post only)

By the Order of Collector-cum-Chairman

District Project Co-ordinator,
SSA,Bargarh

[Handwritten Signature]
27/01/2012